



## Prior information notice

Directive 2014/24/EU

This notice is for prior information only

This notice aims at reducing time limits for receipt of tenders

This notice is a call for competition

*Interested operators must inform the contracting authority of their interest in the contract(s). The contract(s) will be awarded without publication of a further call for competition.*

### Section I: Contracting authority

#### I.1) Name and addresses<sup>1</sup> (please identify all contracting authorities responsible for the procedure)

Official name:		National registration number: <sup>2</sup>	
Postal address:			
Town:	NUTS code:	Postal code:	Country:
Contact person:		Telephone:	
E-mail:		Fax:	
<b>Internet address(es)</b> Main address: (URL) Address of the buyer profile: (URL)			

#### I.2) Joint procurement

<input type="checkbox"/> The contract involves joint procurement In the case of joint procurement involving different countries, state applicable national procurement law:
<input type="checkbox"/> The contract is awarded by a central purchasing body

#### I.3) Communication

<input type="radio"/> The procurement documents are available for unrestricted and full direct access, free of charge, at: (URL) <sup>12</sup>
<input type="radio"/> Access to the procurement documents is restricted. Further information can be obtained at: (URL) <sup>12</sup>
Additional information can be obtained from <input type="radio"/> the abovementioned address <input type="radio"/> another address: (please provide another address)
Tenders or requests to participate must be submitted <sup>5,19</sup> <input type="checkbox"/> electronically via: (URL) <input type="radio"/> to the abovementioned address <input type="radio"/> to the following address: (please provide another address)
<input type="checkbox"/> Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: (URL)

#### I.4) Type of the contracting authority

<input type="radio"/> Ministry or any other national or federal authority, including their regional or local subdivisions	<input type="radio"/> Regional or local agency/office
<input type="radio"/> National or federal agency/office	<input type="radio"/> Body governed by public law
<input type="radio"/> Regional or local authority	<input type="radio"/> European institution/agency or international organisation
	<input type="radio"/> Other type:

#### I.5) Main activity

<input type="radio"/> General public services	<input type="radio"/> Housing and community amenities
<input type="radio"/> Defence	<input type="radio"/> Social protection
<input type="radio"/> Public order and safety	<input type="radio"/> Recreation, culture and religion
<input type="radio"/> Environment	<input type="radio"/> Education
<input type="radio"/> Economic and financial affairs	<input type="radio"/> Other activity:
<input type="radio"/> Health	



## Section III: Legal, economic, financial and technical information <sup>5, 6, 19</sup>

### III.1) Conditions for participation

#### III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers <sup>12</sup>

List and brief description of conditions:

#### III.1.2) Economic and financial standing <sup>12</sup>

Selection criteria as stated in the procurement documents

List and brief description of selection criteria:

Minimum level(s) of standards possibly required: <sup>2</sup>

#### III.1.3) Technical and professional ability <sup>12</sup>

Selection criteria as stated in the procurement documents

List and brief description of selection criteria:

Minimum level(s) of standards possibly required: <sup>2</sup>

#### III.1.5) Information about reserved contracts <sup>2</sup>

- The contract is reserved to sheltered workshops and economic operators aiming at the social and professional integration of disabled or disadvantaged persons
- The execution of the contract is restricted to the framework of sheltered employment programmes

### III.2) Conditions related to the contract <sup>2</sup>

#### III.2.1) Information about a particular profession *(only for service contracts)*

- Execution of the service is reserved to a particular profession  
Reference to the relevant law, regulation or administrative provision:

#### III.2.2) Contract performance conditions:

#### III.2.3) Information about staff responsible for the performance of the contract

- Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## Section IV: Procedure

### IV.1) Description

#### IV.1.1) Type of procedure <sup>5</sup>

- Restricted procedure  
 Competitive procedure with negotiation

#### IV.1.3) Information about a framework agreement or a dynamic purchasing system <sup>5,19</sup>

- The procurement involves the establishment of a framework agreement  
 Framework agreement with a single operator  
 Framework agreement with several operators  
Envisaged maximum number of participants to the framework agreement: <sup>2</sup> [    ]
- The procurement involves the setting up of a dynamic purchasing system  
 The dynamic purchasing system might be used by additional purchasers

In the case of framework agreements, provide justification for any duration exceeding 4 years:

#### IV.1.6) Information about electronic auction <sup>12</sup>

- An electronic auction will be used  
Additional information about electronic auction:

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement  yes  no

### IV.2) Administrative information

#### IV.2.2) Time limit for receipt of expressions of interest <sup>5</sup>

Date: (dd/mm/yyyy)    Local time: (hh:mm)

#### IV.2.4) Languages in which tenders or requests to participate may be submitted: [   ] [   ] <sup>1,5</sup>

#### IV.2.5) Scheduled date for start of award procedures: (dd/mm/yyyy) <sup>4,5,19</sup>

## Section VI: Complementary information

### VI.2) Information about electronic workflows <sup>5, 19</sup>

- |  |
|--|
| <input type="checkbox"/> Electronic ordering will be used      |
| <input type="checkbox"/> Electronic invoicing will be accepted |
| <input type="checkbox"/> Electronic payment will be used       |

### VI.3) Additional information: <sup>2</sup>

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### VI.4) Procedures for review <sup>5, 19</sup>

<b>VI.4.1) Review body</b>		
Official name:		
Postal address:		
Town:	Postal code:	Country:
E-mail:		Telephone:
Internet address: (URL)		Fax:
<b>VI.4.2) Body responsible for mediation procedures <sup>2</sup></b>		
Official name:		
Postal address:		
Town:	Postal code:	Country:
E-mail:		Telephone:
Internet address: (URL)		Fax:
<b>VI.4.3) Review procedure</b>		
Precise information on deadline(s) for review procedures:		
<b>VI.4.4) Service from which information about the review procedure may be obtained <sup>2</sup></b>		
Official name:		
Postal address:		
Town:	Postal code:	Country:
E-mail:		Telephone:
Internet address: (URL)		Fax:

### VI.5) Date of dispatch of this notice: (dd/mm/yyyy)

*It is the contracting authority's/contracting entity's responsibility to ensure compliance with European Union law and any applicable laws.*

<sup>1</sup> please repeat as many times as needed

<sup>2</sup> if applicable

<sup>3</sup> please repeat as many times as needed if this notice is for prior information only

<sup>4</sup> if this information is known

<sup>5</sup> please provide this information if the notice is a call for competition

<sup>6</sup> as far as information is already known

<sup>9</sup> please provide this information only if this notice is a prior information notice

<sup>12</sup> please provide this information here or in the invitation to confirm interest, if the notice is a call for competition or aims at reducing time limits for receipt of tenders

<sup>19</sup> if the notice aims at reducing time limits for receipt of tenders

<sup>20</sup> importance may be given instead of weighting

<sup>21</sup> importance may be given instead of weighting; if price is the only award criterion, weighting is not used