

Interreg NEXT Black Sea Basin Programme

Webinar - Procurement -

17th of September 2024

**Training for
Beneficiaries
of the 1st calls
for project
proposals**

2 separate legal frameworks

❖ *Legal basis: Interreg Regulation art. 58 → Grant contract art. 9, Partnership Agreement art. 9*

National law

Bulgaria
Greece
Romania

contracting authorities / entities as
defined by the European Union law

Financial Regulation

+

Annex II Financing Agreement

(Partner countries)

Armenia (2nd calls)
Georgia
Republic of Moldova
Türkiye
Ukraine

Bulgaria
Greece
Romania

other entities than
contracting authorities
/ entities as defined
by the EU law

Check status with National Authorities, if needed

Procurement documents published

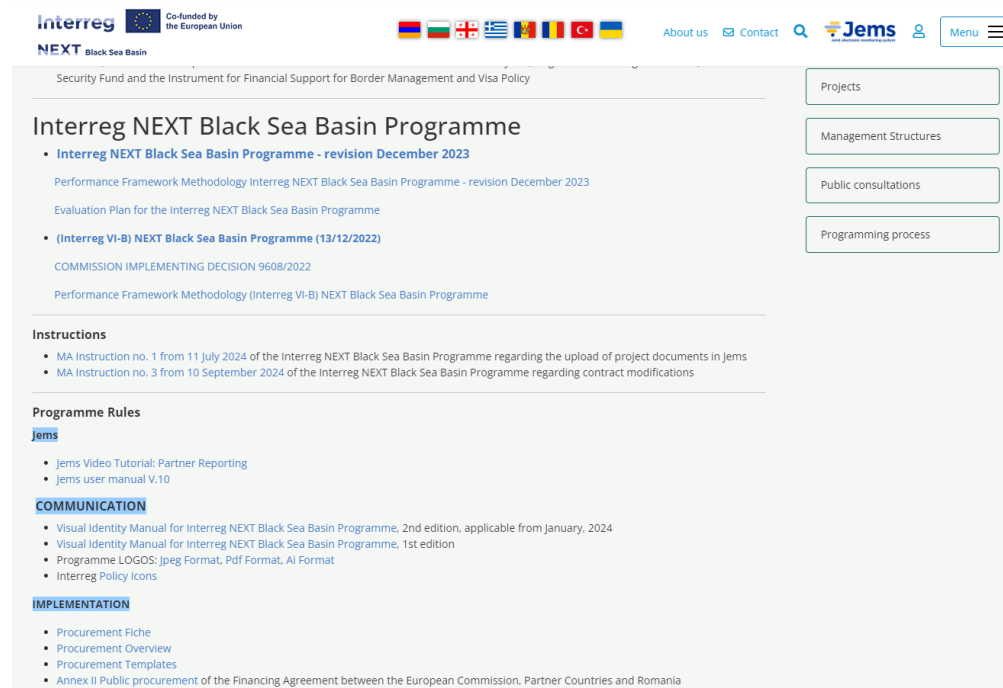
<https://www.blacksea-cbc.net/interreg-next-bsb-2021-2027/programme-documents>

Procurement Fiche

Procurement Overview
(from Application Packs)


Procurement Templates

Annex II Financing Agreement








The screenshot shows the official website for the Interreg NEXT Black Sea Basin Programme. The header includes the Interreg logo, the European Union flag, and the text 'Co-funded by the European Union'. Below this is the 'NEXT Black Sea Basin' logo. A navigation bar contains flags of partner countries (Romania, Bulgaria, Greece, Hungary, Serbia, Montenegro, Albania, Turkey, and Ukraine), links for 'About us', 'Contact', and a search icon, and a 'Jems' logo with a user profile icon and a 'Menu' button. The main content area is titled 'Interreg NEXT Black Sea Basin Programme' and lists several documents: 'Interreg NEXT Black Sea Basin Programme - revision December 2023', 'Performance Framework Methodology Interreg NEXT Black Sea Basin Programme - revision December 2023', 'Evaluation Plan for the Interreg NEXT Black Sea Basin Programme', '(Interreg VI-B) NEXT Black Sea Basin Programme (13/12/2022)', 'COMMISSION IMPLEMENTING DECISION 9608/2022', and 'Performance Framework Methodology (Interreg VI-B) NEXT Black Sea Basin Programme'. A sidebar on the right contains buttons for 'Projects', 'Management Structures', 'Public consultations', and 'Programming process'. The main content area also includes sections for 'Instructions' (listing MA instructions for document uploads and contract modifications), 'Programme Rules' (linking to Jems video tutorials and user manuals), 'COMMUNICATION' (linking to visual identity manuals, LOGOS, and policy icons), and 'IMPLEMENTATION' (linking to Procurement Fiche, Overview, Templates, and the Financing Agreement).

Procurement Fiche

- ✓ Structure: quick review of legal framework, common aspects, specific aspects (single tender & simplified procedure)
- ✓ Guidance  references made to articles of FR and Annex II FA, for guidance purposes ⇒ the Fiche is not exhaustive, FR/Annex II FA still needs to be checked!
- ✓ May be further updated based on Programme and projects experience ⇒ Partners (practitioners)' feedback is valued

Procurement Fiche

Common aspects for all Partners

- ☐ Artificial split  **avoid**
- ☐ Division into lots  **seek**
- ☐ Conflict of interests 
- ☐ Jems 
 - ✓ audit trail 
 - ✓ link expenditure → ← procurement

Procurement Fiche

Specific aspects for Partners applying FR/Annex II FA

Single tender procedure	> 2 500 EUR ≤ 20 000 EUR
Simplified procedure	> 20 000 EUR < 100 000 EUR (supplies) > 20 000 EUR < 300 000 EUR (services / works)

Single tender procedure & Simplified procedure

MAIN STEPS

A. Preparation of procedure

B. Procurement documents

✓ Invitation to tender

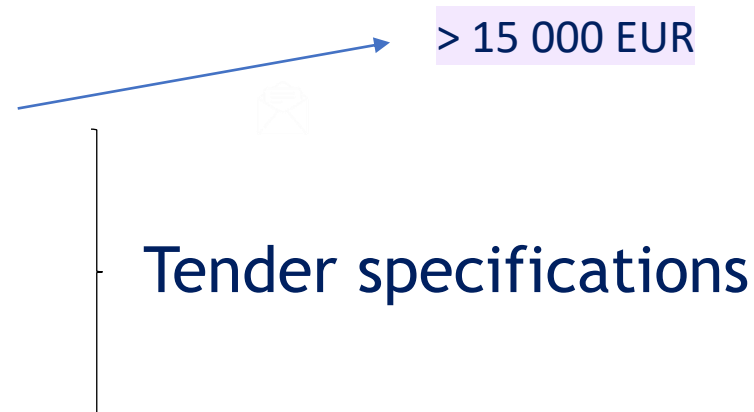
- Single tender - more than 1 recommended
- Simplified - min. 3

✓ Exclusion and selection criteria

✓ Award criteria

✓ Technical specifications

✓ Draft contract



Single tender procedure & Simplified procedure

MAIN STEPS


Exclusion and selection criteria

- Declaration on honour → optional $\leq 15\ 000$ EUR
- Evidence (supporting documents)
 - exclusion criteria → optional
 - selection criteria → optional, conditions applicable
- ❖ when to submit the evidence: at any moment; successful tenderer; initially accept the declaration on honour

Single tender procedure & Simplified procedure

MAIN STEPS

C. Submission, evaluation and award decision

- ✓ Time limits for tender submission
 - Single tender - no specific no of days ➡ adequate depending on complexity
 - Simplified - min. 30 days
- ✓ Evaluation committee 
 - Single tender - optional
 - Simplified - min. 3 members
- ✓ Evaluation report and award decision
 - may be merged if only 1 tender submitted

Single tender procedure & Simplified procedure

MAIN STEPS

- ✓ Information to tenderers
- ✓ Standstill period before signature of the contract
 - 10 days (electronic communication), 15 days
 - exceptions - ex.: only 1 tender submitted

D. Contract performance









- ✓ Implementation of procurement contract - not before it is signed
- ✓ Modifications without a new procurement procedure - conditions!

Single tender procedure & Simplified procedure Templates

Indicative

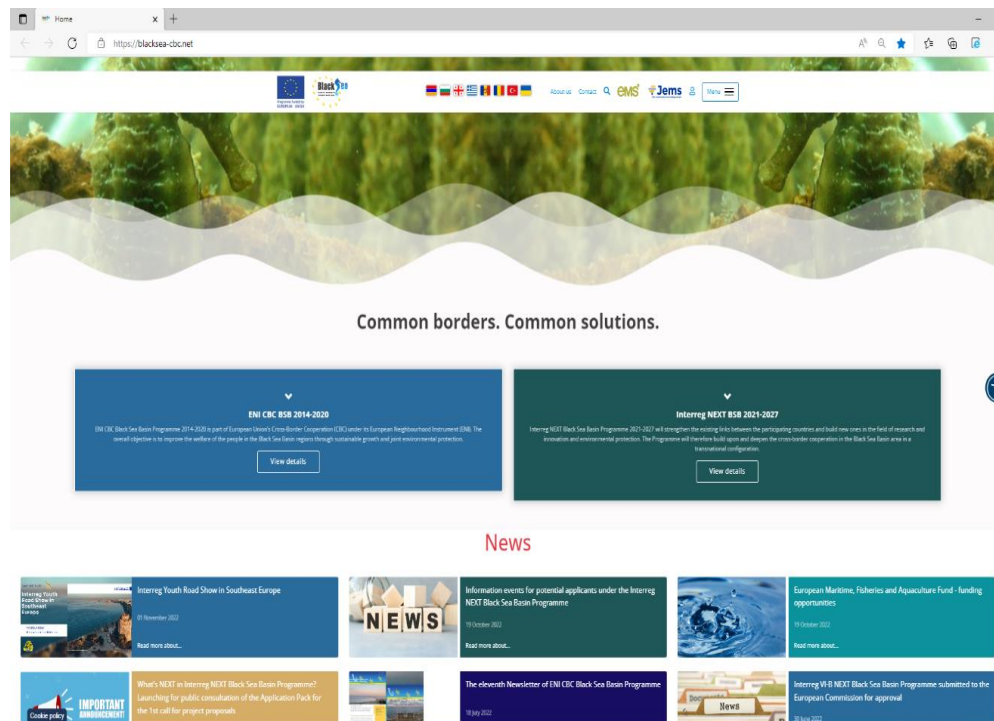
- Prepared by TESIM project
- Mainly adapted from PRAG → may have some different terminology
- Partners shall use the templates on their own responsibility
- FR prevails - should be adapted by Partners to their specific needs
- Partners may use the national language

Single tender procedure & Simplified procedure Templates

- Organised in folders:
 - ✓  *General templates*
 - ✓  *Publication international procedure*
 - ✓  *Services* /  *Supplies* /  *Works tenders*
 - ✓  *Evaluation templates*
 - ✓  *Single tender*
 - ✓  *Negotiated procedure*
- For easier reference, for single tender and for simplified procedure → listed in the Procurement Fiche (the templates for a certain procedure may be found in several folders)

Help desk:
office@bsb.adrse.ro

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