

Interreg NEXT Black Sea Basin Programme

Webinar - Procurement -

17th of September 2024



Training for
Beneficiaries
of the 1st calls
for project
proposals

2 separate legal frameworks

❖ *Legal basis: Interreg Regulation art. 58 → Grant contract art. 9, Partnership Agreement art. 9*

National law

Bulgaria
Greece
Romania

contracting authorities / entities as defined by the European Union law

**Financial Regulation
+
Annex II Financing
Agreement
(Partner countries)**

Armenia (2nd calls)
Georgia
Republic of Moldova
Türkiye
Ukraine

Bulgaria
Greece
Romania

other entities than contracting authorities / entities as defined by the EU law

Check status with National Authorities, if needed

Procurement documents published

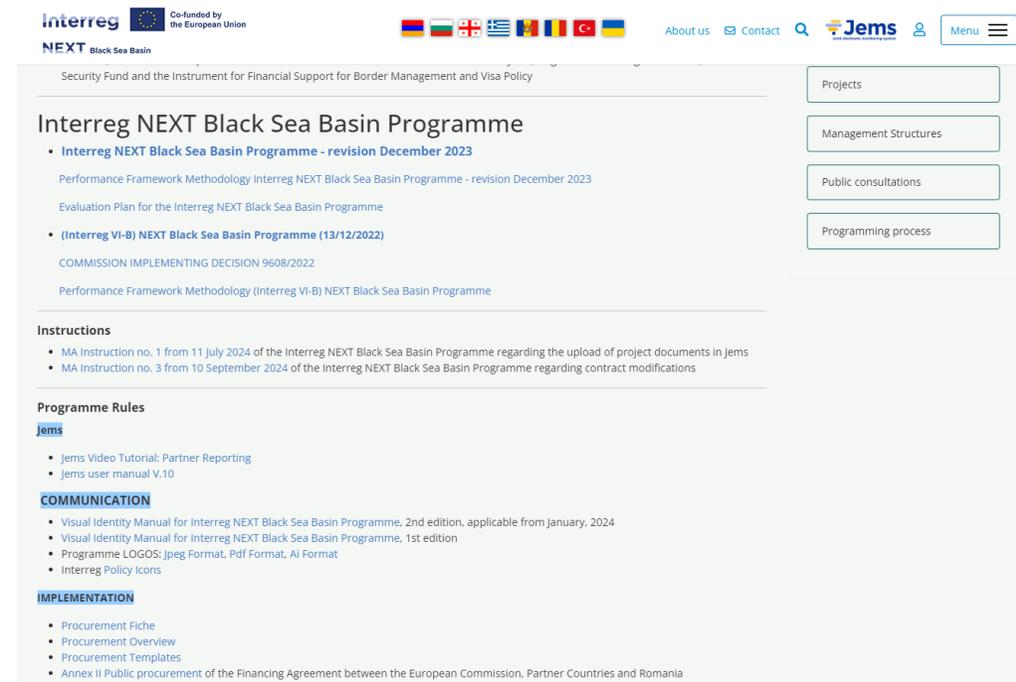
<https://www.blacksea-cbc.net/interreg-next-bsb-2021-2027/programme-documents>

Procurement Fiche

Procurement Overview
(from Application Packs)

Procurement Templates

Annex II Financing Agreement



The screenshot shows the website for the Interreg NEXT Black Sea Basin Programme. The header includes the Interreg logo, the European Union flag, and the text 'Co-funded by the European Union'. Below this, there are flags for Romania, Bulgaria, Greece, Hungary, and Turkey. The main navigation bar contains 'About us', 'Contact', a search icon, the 'Jems' logo, and a 'Menu' button. The main content area is titled 'Interreg NEXT Black Sea Basin Programme' and lists several documents: 'Interreg NEXT Black Sea Basin Programme - revision December 2023', 'Performance Framework Methodology Interreg NEXT Black Sea Basin Programme - revision December 2023', 'Evaluation Plan for the Interreg NEXT Black Sea Basin Programme', '(Interreg VI-B) NEXT Black Sea Basin Programme (13/12/2022)', 'COMMISSION IMPLEMENTING DECISION 9608/2022', and 'Performance Framework Methodology (Interreg VI-B) NEXT Black Sea Basin Programme'. There are also sections for 'Instructions', 'Programme Rules', 'Jems' (with links to 'Jems Video Tutorial: Partner Reporting' and 'Jems user manual V.10'), 'COMMUNICATION' (with links to 'Visual Identity Manual for Interreg NEXT Black Sea Basin Programme, 2nd edition, applicable from January, 2024', 'Visual Identity Manual for Interreg NEXT Black Sea Basin Programme, 1st edition', 'Programme LOGOS: jpeg Format, Pdf Format, Ai Format', and 'Interreg Policy Icons'), and 'IMPLEMENTATION' (with links to 'Procurement Fiche', 'Procurement Overview', 'Procurement Templates', and 'Annex II Public procurement of the Financing Agreement between the European Commission, Partner Countries and Romania'). A sidebar on the right contains buttons for 'Projects', 'Management Structures', 'Public consultations', and 'Programming process'.

Procurement Fiche

- ✓ Structure: quick review of legal framework, common aspects, specific aspects (single tender & simplified procedure)
- ✓ Guidance  references made to articles of FR and Annex II FA, for guidance purposes ⇒ the Fiche is not exhaustive, FR/Annex II FA still needs to be checked!
- ✓ May be further updated based on Programme and projects experience ⇒ Partners (practitioners)' feedback is valued

Procurement Fiche

Common aspects for all Partners

- Artificial split  **avoid**
- Division into lots  **seek**
- Conflict of interests 
- Jems 
- ✓ audit trail 
- ✓ link expenditure →← procurement

Procurement Fiche

Specific aspects for Partners applying FR/Annex II FA

Single tender procedure	> 2 500 EUR ≤ 20 000 EUR
Simplified procedure	> 20 000 EUR < 100 000 EUR (supplies)
	> 20 000 EUR < 300 000 EUR (services / works)

Single tender procedure & Simplified procedure

MAIN STEPS

A. Preparation of procedure

B. Procurement documents

✓ Invitation to tender

- Single tender - more than 1 recommended
- Simplified - min. 3

✓ Exclusion and selection criteria

✓ Award criteria

✓ Technical specifications

✓ Draft contract

> 15 000 EUR

Tender specifications

Single tender procedure & Simplified procedure

MAIN STEPS

Exclusion and selection criteria

- Declaration on honour → optional ≤ 15 000 EUR
- Evidence (supporting documents)
 - exclusion criteria → optional
 - selection criteria → optional, conditions applicable
- ❖ when to submit the evidence: at any moment; successful tenderer; initially accept the declaration on honour

Single tender procedure & Simplified procedure

MAIN STEPS

C. Submission, evaluation and award decision

- ✓ Time limits for tender submission
 - Single tender - no specific no of days  adequate depending on complexity
 - Simplified - min. 30 days
- ✓ Evaluation committee 
 - Single tender - optional
 - Simplified - min. 3 members
- ✓ Evaluation report and award decision
 - may be merged if only 1 tender submitted

Single tender procedure & Simplified procedure

MAIN STEPS

- ✓ Information to tenderers
- ✓ Standstill period before signature of the contract
 - 10 days (electronic communication), 15 days
 - exceptions - ex.: only 1 tender submitted

D. Contract performance

- ✓ Implementation of procurement contract - not before it is signed
- ✓ Modifications without a new procurement procedure - conditions!

Single tender procedure & Simplified procedure Templates

Indicative

- Prepared by TESIM project
- Mainly adapted from PRAG → may have some different terminology
- Partners shall use the templates on their own responsibility
- FR prevails - should be adapted by Partners to their specific needs
- Partners may use the national language

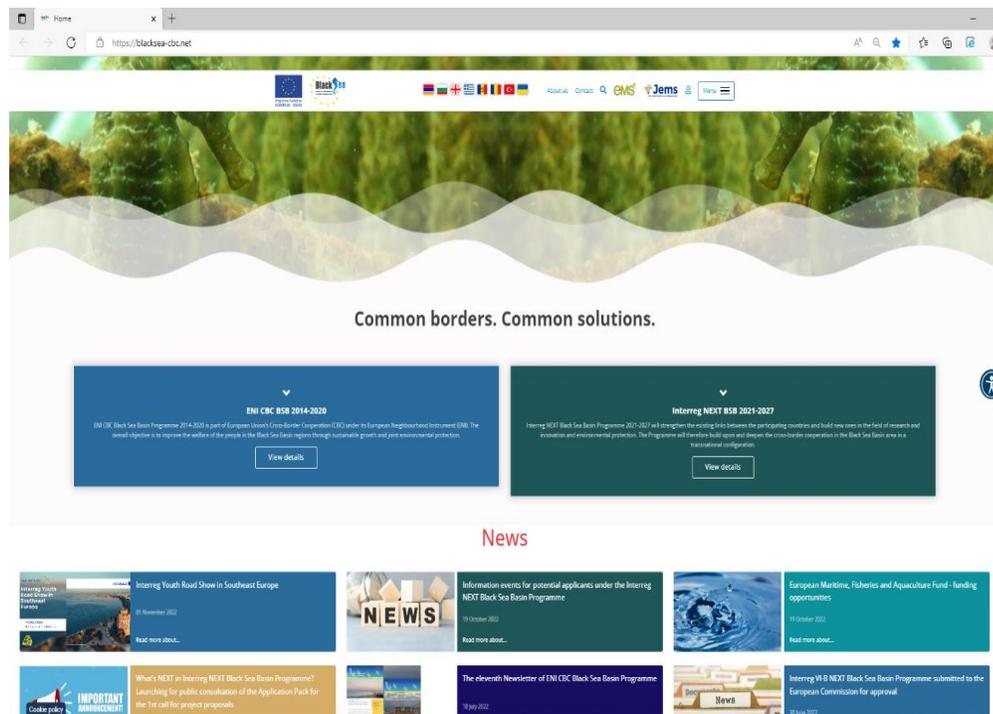
Single tender procedure & Simplified procedure Templates

- Organised in folders:
 - ✓  *General templates*
 - ✓  *Publication international procedure*
 - ✓  *Services* /  *Supplies* /  *Works tenders*
 - ✓  *Evaluation templates*
 - ✓  *Single tender*
 - ✓  *Negotiated procedure*

- For easier reference, for single tender and for simplified procedure → listed in the Procurement Fiche (the templates for a certain procedure may be found in several folders)

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