Project preparation workshop

**Black Sea Basin ENI CBC Programme 2014-2020**

Istanbul, 14 March – Sinop, 16 March 2017

| **Time** | **Topic** | **Objective/Content** |
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| **08.45-09.15** | Registration | * Registration of participants / Welcome Coffee
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| **09.15-09.30** | Introduction | * EU Delegation, National Authority, Managing Authority, TESIM project
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| **09.30-10.15** | BSB call for proposals | ***Objective*** * To find out about ENI CBC BSB call opportunities and requirements

***Content**** Key elements of the call (projects funded, evaluation process)
* Questions and answers on strategic aspects
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| **10.15-11.40** | Developing ENI CBC projects | ***Objective*** * To understand key aspects of project development

*Content** Developing ENI CBC project partnership and intervention logic
* Practical group work on project intervention logic
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| **11.40-12.00** | **Tea/Coffee break**  |
| **12.00-12.30**  | Project financial aspects | ***Objective*** * To clarify project proposal financial requirements

*Content* * Understanding eligible costs, financial requirements and procurement
* Questions and answers on financial aspects
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| **12.30-13.15** | State Aid in CBC Programmes | ***Objective**** To identify and exclude State aid related activities in projects

*Content** Understanding what kind of activities are state aid relevant
* Developing the project by excluding the possible state aid relevant activities
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| **13.15-14.00** | Project planning | *Objectives** To understand key aspects of project activity and financial planning

*Content** Financial and activity planning aspects, including planning monitoring and communication activities
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| **14.00-15.00** | **Lunch break** |
| **15.00-17.00** | Application pack | ***Objective*** * To understand how to apply in the programme electronic system

***Content**** Presentation of application form, annexes and procedures to apply
* Questions and answers on application process
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| **17.00-17.30** | Next steps and closure | * Presentation of next steps for project preparation
* Closing remarks
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