* + - 1. Follow-Up Information Workshops
      2. Black Sea Basin ENPI CBC Programme 2007-2013
      3. 2nd call for proposals
      4. Agenda

| **Time** | | **Event & facilitator** | | **Objective / Content** | |
| --- | --- | --- | --- | --- | --- |
| 09.30 | |  | | Registration and coffee | |
| 10.00-10.30 | | Introduction  JMA  EU Delegation  RCBI | | * Welcoming remarks * Outline of the workshop * Introduction/Expectations | |
| 10.30-11.00 | | Session 1  **Introduction to the second Call for Proposals**  Presenter:  JMA  Questions facilitated by  RCBI | | Objective  To remind participants of the programme strategy and introduce them to the second call for proposals  Content   * Brief information on the programme and eligibility requirements and outline of the second call for proposals * Questions to be written on the papers provided under different topics - financial issues, eligibility, partnerships, application procedures, selection of projects, others. Questions will be addressed after lunch   Expected outputs/outcomes  Understanding of the programme and of the requirements for the second call for proposals | |
| 11.00-12.00 | | Session 2  Guidelines for Grant Applicants  Presenter:  JMA  Questions facilitated by  RCBI | | Objectives  To give participants the information they need to be able to apply for funding under the programme  Content   * Presentation of the of the Guidelines for Grant Applicants for the second call including changes in the guidelines from the first call and frequent mistakes made in the first call * Questions to be written on the papers provided   Expected outputs/outcomes   * Awareness of the content of the Guidelines for Grant Applicants * An understanding of ENPI CBC projects * Clarification of specific issues |
| 12.00-12.20 | | Coffee/Tea Break | | |
| 12.20--  13.20 | | Session 3  **The Grant Application Form**  Presenter:  JMA  Questions facilitated by  RCBI | Objectives  To make the participants familiar with the information required in the Grant Application Form  Content   * Step by step presentation of the Grant Application Form including changes from the form for the first call and frequent mistakes made in the first call * Questions to be written on the papers provided   Expected outputs/outcomes  Understanding of how to complete the grant application form | |
| 13.20-14.20 | | **Lunch** | |  | |
| 14.20-15.20 | | *Session 4* **Questions & Answers**  *Facilitator:*  RCBI | | * Answers to questions submitted on registration and collected during the day under the following topics - eligibility, partnerships, application procedures, selection of projects and other. * Questions answered by: JMA with support from RCBI | |
| 15.20-16.00 | | Session 5  The budget forms  Presenter:  RCBI  Questions facilitated by  RCBI | | Objectives  information on eligible costs, required budget lines and their correlation with activities  Content   * Eligible and non-eligible costs Annex G * Description of the separate budget lines Annex B1&2 & * Developing a budget based on activities * Questions and answers starting with those submitted on registration and collected during the day   Expected outputs/outcomes  And understanding of how to fill in the required budget forms | |
| 16.00-16.30- | | Conclusion | | * Summary of what was covered, where to form here and closing remarks * Evaluation | |
| 16.30 | | **Coffee/Tea** | |  | |