ENPI CBC
Black Sea Basin Programme
Work plan 2011

Activities/Phases	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
Contracting procedure and signature of ENPI contracts (1st call)																								
Publication of the awarded contracts																								
Training seminar for Beneficiaries and partners on implementation (JMA, NIPs and RCBI)																								
First prefinancing payments to the projects (depends on when the notification of the audit firms is finalized)																								
JMC meeting (1)																								
1. Approval of the applicantion package-2nd call for proposals																								
Launching of second call and end of the second call																								
Training seminars for potential beneficiaries with the support of RCBI																								
Two Partnership Forums																								
Internal audit on circuits and procedures																								
External audit on programme accounts																								
JMC written procedures (1) and (2)																								
1. Approval of guidelines for evaluation of project proposals																								
2. Set up of Selection Committee (SC), JMA and JTS internal assesors																								
JMC meeting (2) / written procedure																								
1. Annual implementation report (2010)																								
Additional training seminar for Beneficiaries and partners on implementation (JMA, NIPs and RCBI)																								
Administrative and eligibility check of projects for the 2nd call																								
1st meeting of the SC to approve administrative and eligibility report																								
JMA approval of report from procedural point of view																								
JMC meeting (3)																								
1. Approval of administrative and eligibility report																								
EC endorsement in case of change of report by JMC																								
Technical and financial evaluation of projects by external assesors																								
2nd meeting of SC to approve the final evaluation report																								
JMA approval of final report from procedural point of view																								
JMC meeting (3)																								
1. Approval of selected projects, for the second call for proposals																								
2. Approval of working plan 2012																								
3. Approval of annual communication plan for 2012																								
4. Approval of Annual TA budget 2012																								
EC endorsement in case of change of report by JMC																								
EC check on double funding for projects selected-2nd call																								
Annual conference of the programme																								
Programme financial management & accounting																								
On the spot checks to the projects																								
Programme, projetcs management and monitoring																								