## ENPI CBC Black Sea Programme Work plan 2010

Activities/Phases	JANUAR	FEBRUAF	MARCH	;	APRIL	\VV	1 400	LL Z	YINLY		AUGUST	SEPTEME	остове	NOVEMB		DECEMBI
2nd electronic Newsletter																
JMC written procedure (1)																
1. Update of rules of procedures of JMC																
2. Approval of working plan 2010																
3. Approval of annual communication plan for 2010																
4. Approval of Annual TA budget 2010																
5. Approval of IPA TA budget 2010																
JMC written procedure (2)																
1. Set up of Selection Committee (SC)																
2. Manual for step 3: technical and financial evaluation																
3. Overcontracting of funds under the 1st call for proposals																
4. Approval of work programme of 2nd call for proposals														$\top$		
Publication of Work programme for 2010 call for proposals																
Eligibility check of projects for the 1st call																
Launching and closing of the procedure for assessors' recruitment (30 days + selection)																
1st meeting of the SC to approve admin and eligibility reports														$\top$		
Technical and financial evaluation of projects by assesors														$\dagger$		
2nd meeting of SC to approve the final evaluation report														$\top$		
MOU Romania-Greece-Bulgaria														$\top$		
Protocol of collaboration JMA-TIKA, CFCU														$\top$		
Set up of JTS														$\top$		
1. Launching/closing of the call for recruiting JTS staff (45 days)														$\top$		
2. Hiring of JTS staff														$\top$		
3. Training of the JTS staff (with the support of RCBI, NIPs, CFCU, JMA)														$\top$		
3rd JMC MEETING														$\top$		
1. Approval of selected projects																
2. Ammendment of Visual Identity Manual for projects																
Endorsement of approved list of projects with Turkish participation is endorsed by EU  Delegation in Ankara																
Internal audit on circuits and procedures														$\dagger$		
External audit on programme accounts														$\dagger \lnot \dagger$		
Training seminar for Beneficiaries on contracting (RCBI and JMA)														$\dagger \lnot \dagger$		
Contracting procedure and Signature of contracts (1st call)														$\dagger \lnot \dagger$		
Publication of awarded contracts														$\dagger \lnot \dagger$		
4th JMC MEETING		t			1						T			$\top$	$\neg$	
1. Approval of annual implementation report 2008 and 2009					İ									$\Box$		
2. Guidelines for the 2nd call for proposals																
Endorsment of the notice of the 2nd call for proposals and its application pack by EU Delegation in Ankara										ĺ						

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Annual conference of the programme and announcement of the 2nd call for proposals																			
Partnership forum connected to the annual conference																			
3rd electronic Newsletter																			
Launching of second call and end of the second call																			
2 Partnership forums																			
Training seminars for potential beneficiaries with the support of RCBI ( see 2010 Annual Communication Plan)																			
Receival of applications																			
Training seminar for Beneficiaries and partners on implementation (JMA, NIPs and RCBI)																			
2nd payment request to EC																			
JMC written procedure (3)																			
1. Approval of working plan 2011																			
2. Approval of annual communication plan for 2011																			
3. Approval of Annual TA budget 2011																			
4. Approval of IPA TA budget 2011																	Ш.		
Revision of procedures and review of monitoring and management system																			
Programme financial management & accounting																			
Programme and projetcs monitoring																			
4th electronic Newsletter																			
Mid term programme evaluation done by EC																			
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